

ORIGINAL

MINUTES OF THE PUBLIC SAFETY COMMISSION
OF THE CITY OF SOUTH PASADENA

January 11, 2016 AT 8:30 am

Fire Department EOC Room, 817 Mound Avenue, South Pasadena

Call to Order and Roll Call. Chair Janet Braun called the meeting to order at 8:37 am. Present were Commissioners Braun, Chang, Daigle, Daley, Lieberman and Wing. Also present were Councilman Richard Schneider, Council Liaison to the to the Public Safety Commission (the "Commission"), Deputy Fire Chief Paul Riddle, Captain Mike Neff and Police Clerk Idessa Gonzales.

Approval of Minutes. Approval of the minutes of the Commission's November 16, 2015 meeting was moved to accept by Commissioner Lieberman and seconded by Commissioner Daigle.

Public Comments and Council Liaison Comments. None.

New Fire Chief Appointed. Deputy Fire Chief Riddle advised that Mario Rueda has been appointed as Fire Chief to South Pasadena Fire Department. He left Los Angeles Fire Department after 30 years of outstanding service. His office will be housed at Station 91 in San Marino.

EOP Contract. Deputy Fire Chief Riddle advised that the EOP contract was awarded to vendor R.J. Patterson and approved by Council.

Emergency Operation Center Status. Deputy Fire Chief Riddle advised an additional \$100,000 funding will be requested this year. He has been looking at EOC's and San Diego has a user friendly module he found favorable and he is continuing to investigate. Discussion of potential EOC locations was discussed. Dr. Schneider suggested Garfield Reservoir as a possible location as the City Water Department has plans to build offices there. Garfield Reservoir is at Garfield and Hardison. Deputy Chief Riddle advised there is a high pressure distribution gas line running through the corridor that needs to be explored with Southern California Gas Company. Additional discussion about the location and architectural design to occur at the next Public Safety Commission meeting.

Police Department Update Status. Captain Neff indicated the 2015 Annual Police Report will be completed by the end of January, 2016. An active shooter training exercise will take place on January 22 at the South Pasadena Middle School. San Gabriel, Alhambra, San Marino and Monterey Park PD's and FD's will participate as well as the FBI Communication Division. January 22 is an in service day for educators. High school drama students will assist with roleplay with permission from parents and the high school. The SRO continues to be assigned full time and visits the schools on a daily basis. Three recruits are in the academy, one cadet will begin the academy in February, two laterals are in backgrounds, eight oral interviews will be conducted January 12 and a new officer will be sworn in on January 13. Captain Neff advised he expects full staffing by summer 2016. PD Dispatch Center will be upgraded to a three desk center with a report to Council within the next two months. A state grant was obtained by Captain Neff and Sgt. Abdalla for \$256,000. Additionally, software will be upgraded to

include accepting a 911 call for service by text.

CERT. Deputy Fire Chief Riddle advised Basic Training for CERT is scheduled for February 20, February 27 and March 5. Chair Braun advised that a CERT team meeting is scheduled for January 23. Chair Braun indicated she is working on Code of Conduct and Standard Operating Procedure documents. Team members must go through a background check. Human Resources will arrange for the police department to do a Livescan and once complete an identification card will be issued. To be CERT qualified it is also required to be a certified HAM radio operator. A HAM radio can be purchased through Amazon for thirty five dollars. Commissioners all concurred that a CERT activity should occur once a quarter for participants to stay involved and interested.

2016 Strategic Goals. It was determined that the Commission continue to focus on CERT, Neighborhood Watch and Advocating Funds for Emergency Preparedness needs in 2016 and will be finalized at the February 8 meeting.

AED Defibrillator Status. Commissioner Daley questioned location and maintenance of AED's in city offices. Deputy Fire Chief Riddle agreed to check on locations, age and maintenance history of AED's and follow up with status at the February 8 meeting. Captain Neff advised there are two AED's in the police station.

Election of Officers. Chair Braun opened discussion for nomination of Chairperson. Councilman Schneider indicated that Chair can serve for two years, he will check on term limits and advise at February 8 meeting. Commissioner Chang rolls off as of December, 2015. Commissioners Daley, Lieberman and Urquhart terms have expired and are eligible for reappointment with notification to City Clerk. Commissioner Chang was thanked for her invaluable service to the Commission. Elections are to be tabled to the next meeting on February 8.

Commissioners' Comments. The Commissioners discussed changing the meeting dates from the third Monday at 6:30 pm to the second Monday at 8:30 am. The February meeting of the Commission will be held on Monday, February 8, 2016 at 8:30 am.

Adjournment. The meeting was adjourned at 9:42 am.



Janet Braun

Chairperson

Respectfully submitted,



Idessa Gonzales

Police Clerk 2016